

**NOTICE OF FUNDING OPPORTUNITY (NOFO)
VIOLENT CRIME REDUCTION IN ILLINOIS COMMUNITIES (VCRIC) PROGRAM
INSTRUCTIONS
NOFO # 2094-1732**

Task	Date
NOFO posted	June 11, 2021
Technical Assistance Recording	June 18, 2021
Notice of Intent due	June 25, 2021
NOFO question submission deadline	July 22, 2021
Applications due	3:00 p.m. CST, July 26, 2021
Budget Committee review/approval of recommended designations	Tentative October 21, 2021
Performance Period	Tentative November 1, 2021 to October 31, 2022

CHECKLIST

Requirements needed prior to application due date on July 26, 2021 by 3:00 p.m. CST:

- For Passthrough Entity and Subgrantees:
 - [Obtain a Data Universal Numbering System \(DUNS\) number](#)
 - [Register with the System for Award Management \(SAM\)](#)
 - [Apply for, update or verify the Employer Identification Number \(EIN\)](#)
 - [Create a Grants.gov account with username and password](#)
- For Passthrough Entities only:
 - [Complete registration in the Grantee GATA Portal](#)

Submission Checklist:

The documents listed below should be zipped in a single folder and emailed to:

CJA.VCRIC2021@Illinois.gov

Check box	Documents for Passthrough Entity	Document Name	PDF	Word	Excel
<input type="checkbox"/>	Uniform Application for State Grant Assistance – This form must be completed, signed, and sent in both PDF format and as a Word file.	<i>“Agency Name – Passthrough Application”</i>	X	X	

<input type="checkbox"/>	Program Narrative – This document must meet the requirements outlined under <i>Section A. Program Description</i> in <i>Subsections 2. Program Design</i> and <i>3. Program Requirements</i> . The narrative must be provided in this document. Do not change the format of this document.	“Agency Name – Passthrough Program Narrative”		X	
<input type="checkbox"/>	Budget/Budget Narrative – This document is a workbook, with several pages (tabs). Instructions are included in the last tab.	“Agency Name – Passthrough Budget”			X
<input type="checkbox"/>	Passthrough Entity Exhibit B and E - This form must be completed. Do not change the format.	“Agency Name – Passthrough Exhibit B and E”		X	
Documents for each Subgrantee		Document Name	PDF	Word	Excel
<input type="checkbox"/>	Uniform Application for State Grant Assistance – This form must be completed, signed, and sent in both PDF format and as a Word file.	“Agency Name – Sub Application”	X	X	
<input type="checkbox"/>	Program Narrative – This document must meet the requirements outlined under <i>Section A. Program Description</i> in <i>Subsections 2. Program Design</i> and <i>3. Program Requirements</i> . The narrative must be provided in this document. Do not change the format of this document.	“Agency Name – Sub Program Narrative”		X	
<input type="checkbox"/>	Budget/Budget Narrative – This document is a workbook, with several pages (tabs). Instructions are included in the last tab.	“Agency Name – Sub Budget”			X

Uniform Notice for Funding Opportunity (NOFO)
Violent Crime Reduction in Illinois Communities (VCRIC) Program

	Data Field	
1.	Awarding Agency Name:	Illinois Criminal Justice Information Authority (ICJIA)
2.	Agency Contact:	Luisa Salazar Criminal Justice Specialist II Illinois Criminal Justice Information Authority 300 West Adams, Suite 200 Chicago, Illinois 60606 CJA.VCRIC2021@Illinois.gov 312-793-8550
3.	Announcement Type:	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	Type of Assistance Instrument:	Grant
5.	Funding Opportunity Number:	2094-1732
6.	Funding Opportunity Title:	Violent Crime Reduction in Illinois Communities
7.	CSFA Number:	546-00-2094
8.	CSFA Popular Name:	Edward Byrne Justice Assistance Grant (JAG)
9.	CFDA Number(s):	16.738
10.	Anticipated Number of Awards:	unknown
11.	Estimated Total Program Funding:	\$1,000,000.00
12.	Award Range	Minimum: \$75,000.00 Maximum: \$200,000.00
13.	Source of Funding:	<input checked="" type="checkbox"/> Federal or Federal pass-through <input type="checkbox"/> State <input type="checkbox"/> Private / other funding
14.	Cost Sharing or Matching Requirement:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15.	Indirect Costs Allowed Restrictions on Indirect Costs	X Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
16.	Posted Date:	June 11, 2021
17.	Application Range:	June 11, 2021, through July 26, 2021, at 3:00 P.M. CST
18.	Technical Assistance Session:	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No It is recommended that applicants view the recorded technical assistance video, which will be available beginning on June 18, 2021, at 3:00 p.m. (163) Illinois Criminal Justice Information Authority - YouTube

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Notice of Funding Opportunity

Violent Crime Reduction in Illinois Communities

A. Program Description

The Illinois Criminal Justice Information Authority (ICJIA) is a state agency dedicated to improving the administration of criminal justice. ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois and propose and evaluate policies, programs, and legislation that address those issues. The statutory responsibilities of ICJIA fit into four areas: grants administration, research and analysis, policy and planning, and information systems and technology.

Section 7 of the Illinois Criminal Justice Information Act grants ICJIA authority “to apply for, receive, establish priorities for, allocate, disburse, and spend grants of funds that are made available by and received on or after January 1, 1983, from private sources or from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds” and “to receive, expend, and account for such funds of the State of Illinois as may be made available to further the purposes of this Act.” (20 ILCS 3930/7(k), (l))

ICJIA must comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity, including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and Age Discrimination Act (42 USC 6101 et seq.).

ICJIA administers the federal Edward Byrne Memorial Justice Assistance Grant (JAG) Program in Illinois. The JAG program provides states and units of local government with critical funding to support programs in a range of areas including: law enforcement, prosecution and courts, prevention and education, corrections and community corrections, drug treatment and enforcement, crime victim and witness assistance, and planning, evaluation, and technology improvement.

1. Purpose

This funding opportunity will support programs that reduce violent crime in Illinois communities, particularly domestic violence and gun violence.

The Violent Crime Reduction in Illinois Communities Program was established as a funding goal in the 2019-2024 JAG Strategic Plan. ICJIA works to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The ICJIA Board established the Ad Hoc JAG Strategic Planning Committee to ensure

the plan was designed in consultation with stakeholders from local governments and representatives of all segments of the criminal justice system. This funding opportunity is an effort to address an important need and service gap identified by the ad hoc committee.

Funding will be used to support evidence-informed or promising practices in violent crime reduction initiatives that target underlying drivers of violence and are tailored to the unique characteristics of violence occurring in Illinois' diverse communities. See *Appendix A* for non-exhaustive lists on effective violence reduction elements, evidence-informed strategies to reduce community violence, and strategies to prevent domestic violence. Also see under *Section A. Program Description in Subsection 2. Program Design* for definitions of evidence-informed and promising practices.

Communities across Illinois are grappling with significant violent crime issues, particularly domestic violence and gun violence. Research indicates that both direct and indirect exposure to violence can produce long-term negative outcomes for youth and adults. This exposure can increase fear, distrust, and feelings of being unsafe, weakening familial and community-level informal social control. Exposure to violence also is linked to increased internalizing behaviors, such as anxiety disorder, major depressive disorder, and post-traumatic stress disorder, and externalizing behaviors, such as conduct disorder, oppositional defiant disorder (Cecil, et al., 2004), and family stress and conflict (Holtzman, & Roberts, 2012).

Domestic Violence

Discussions with law enforcement agencies and other criminal justice stakeholders revealed that domestic violence is a key concern across many communities in Illinois. Arrests for domestic violence offenses, such as simple and aggravated assault and battery and violations of protective and no contact orders, remained stable from 2013 and 2018, hovering at around 37,000 arrests per year. However, arrests for violations of orders of protection and no contact orders began to increase in 2015 and aggravated domestic violence arrests increased between 2010 and 2018 (Alderden et al., 2019).

Gun Violence

Gun violence also is a significant threat to many communities. Gun violence statistics are limited to the FBI Uniform Crime Report (UCR) state summary and supplemental homicide data. These data showed firearms were involved in 84% of the state's homicides in 2016, 86% in 2017, and 82% in 2018, with handguns being the most frequent firearm type noted (Alderden et al., 2019).

Understanding the role of trauma also is important in a community violence reduction strategy. Gun carrying is associated with exposure to violence and trauma. The Project on Human Development in Chicago Neighborhoods found youth who reported carrying firearms also reported high rates of witnessing, hearing, or experiencing violent victimization (Molnar et al., 2004). Adults also experience negative outcomes, including anxiety, depression, PTSD, or other symptoms as the result of victimization experiences. Trauma-informed strategies to address community violence consider coping mechanisms used by children, youth, young adults, and adults. A trauma-informed approach is one that acknowledges the impact of trauma, recognizes that behaviors may be symptomatic of traumatic experiences,

and encourages policies and practices that are sensitive to this reality (Substance Abuse and Mental Health Services Administration, 2015).

2. Program Design

Program Categories

Programs proposed under this funding opportunity must address one of the following two categories. Applicants may apply for more than one category in separate applications.

A) Category 1: Domestic Violence Program

The Domestic Violence Program grant funding opportunity in this funding initiative is intended for government entities or community-based organizations that provide domestic violence services in their communities and can demonstrate strong ties to the communities they serve. These programs must serve victims of or those who commit domestic violence-related crimes.

Applicants must provide a program narrative that thoroughly explains the evidence-informed or promising practices that will be incorporated. Applicants must clearly explain the proposed program, identify how the proposed program addresses at least one community need, and identify the goals, objectives, outputs, outcomes, and measurements that will be used to maintain and evaluate the program. Proposed services may be specific to one community need or address multiple community needs. For example, a single proposed program for domestic violence could offer both trauma-informed therapeutic services and violence prevention activities. Applicants also should be able to justify their proposed approaches with supporting evidence from similar programs, accepted best practices in the field, and/or community-based knowledge and experience in their local service areas.

B) Category 2: Gun Violence Program

The Gun Violence grant funding opportunity in this funding initiative is intended for government entities or community-based organizations that focus on reduction of gun violence, serve those affected by and/or those perpetrating gun violence in the community, and demonstrate strong ties to the community they serve.

Applicants must provide a program narrative that thoroughly explains the evidence-informed or promising practices that will be incorporated. Proposed services may be specific to one community need or address multiple community needs. For example, a single proposed program for the reduction of gun violence could address prevention, intervention, and suppression through complementary and coordinated, evidence-informed activities. The proposed program can be further enhanced by considering trauma experienced by potential participants, as well as those targeted with prevention, intervention, and/or suppression efforts. Applicants must clearly explain the proposed program, identify how the proposed program addresses at least one community need, and identify the goals, objectives, outputs, outcomes, and measurements that will be used to

maintain and evaluate the program. Applicants also should be able to justify their proposed approaches with supporting evidence from similar programs, accepted best practices in the field, and/or community-based knowledge and experience in their local service areas.

Program Narrative

The applicant should:

1. Submit a project plan that addresses the priority areas of domestic violence or gun violence with evidence-informed or promising practices.
2. Include detail necessary to demonstrate that the applicant has experience and capacity to manage the program activity against planned project performance and demonstrate measurable impact.
3. Demonstrate that the plan will have positive outcomes and will mitigate any unintended negative consequences for the community.
4. Demonstrate that the plan can adjust for any barriers identified during the grant period of performance.

Program Collaborative Structure

This program requires a collaborative structure. A collaborative is not a separate organization, but rather a partnership or coalition of multiple partner organizations that will work together to successfully meet the goals of the program.

The collaborative structure must consist of one applicant taking on the responsibility of being the passthrough entity and entering into an agreement with ICJIA. The other collaborative partners will be program subgrantees. Each collaborative partner subgrantee will enter into a subaward agreement with the passthrough entity. The passthrough entity will have an obligation to oversee each subgrantee and will be responsible for the financial and programmatic elements of each subgrantee in the program. Reimbursement, reporting, and monitoring of financial and programmatic activities for each partner of the collaborative will be the responsibility of the passthrough entity.

All partners within the collaborative must be fully aware of their role and responsibility within the collaborative as either passthrough entity or subgrantee. If awarded less than the requested amount, each collaborative partner must receive a prorated amount of the lesser awarded amount.

The passthrough entity must be either a government organization or a community-based organization and must have a minimum of one collaborator. If the passthrough entity is a government organization, then, at minimum, one collaborator must be a community-based organization. If the passthrough entity is a community-based organization, then, at minimum, one collaborator must be a government organization.

Principles of Diversity, Equity, and Inclusion in the Collaborative

The principles of diversity, equity, and inclusion must be demonstrated in the proposed program among the partners of the collaborative and program activity. Equity is the quality of being fair and impartial—that all parties and impacted voices are valued and given access or included in decision making. Equity is a key factor in promoting culturally proficient organizations. Reviewers will be instructed to look for these principles in the program narrative. The following collaborative program elements should be in place and clearly documented in the application:

- Applicants must demonstrate diversity, equity, and inclusion through program leadership, structure, opportunity, and projected outcomes. It is important that all collaborative partners prioritize these principles in their approach by providing opportunities and fair representation for all involved. While the grant agreement for the collaborative program will be between ICJIA and the Passthrough Entity, ICJIA will consider the role of the collaborative partners in building a program that addresses equity.
- Roles and responsibilities of collaborative partners are clearly defined and demonstrate an equitable approach.
- Decision-making process demonstrates an equitable approach.
- Collaborative should have a common project goal and each partner should have a specific role within the program outlined in the program narrative.

Implementing Evidence-Informed or Promising Practices

See *Appendix A* for non-exhaustive lists of effective violence reduction elements, evidence-informed strategies to reduce community violence, and strategies to prevent domestic violence. Evidence-informed or promising practices programs often involve multi-faceted interventions and coordinated practices that can make implementation challenging. Applicants must plan on how evidence-informed or promising practices programs will be adapted to meet local needs. Applicants must identify and explain how the evidence-informed or promising practice will be implemented and address implementation barriers as they arise.

Evidence-informed practice is the objective, balanced, and responsible use of current research and the best available data to guide program decisions that lead to improved outcomes for Illinois communities. Promising practices encompass practices that, based on statistical analyses or a well-established theory of change, shows potential for meeting an evidence-informed criterion.

Procedural Justice

Procedural justice refers to the idea of fairness in the processes that resolve disputes and allocate resources. Applicants must include the four principles of procedural justice in their program design. The four principles of procedural justice are fairness in the processes, transparency in actions, opportunity for voice, and impartiality in decision making. Reviewers will be instructed to look for these principles in the program narrative.

Program Staffing

Applicants must budget for staff needed to carry out grant administrative and programmatic requirements. Such requirements include, but are not limited to, keeping the program on track to meet its goals and objectives, coordination and oversight of grant program activities with subgrantee collaborative partners, grant master file documentation and compliance, and timely submission of fiscal and performance reports.

Applicants must include personnel costs needed to accomplish program requirements in the Budget and Budget Narrative portion of the application.

Depending on the type of program proposed, the applicant also is responsible appointing appropriately licensed personnel.

Training for Practitioners

Program staff training is an approved program activity. Applicant should demonstrate the proposed training coincides with the program objectives. The amount allocated for training may not exceed more than 5% of the total budget.

Geographic Distribution

This funding opportunity will support at least one project in each of the five regions detailed on the state map in *Appendix B*. Considerations for awarding grants to additional applicants may include, but are not limited to, average score, program location, and score of individual sections of the Program Narrative. For more information, please refer to *Section E. Application Review Information*.

3. Program Requirements

To be eligible for funding under one of the categories, the program must:

- Be run by a collaborative partnership. The collaborative must consist of a passthrough entity and subgrantee partner(s).
 - Collaborative partners must be an Illinois government entity or community-based organization that provides either domestic violence services in their communities or focus on reduction of gun violence and can demonstrate strong ties to the communities they serve.
 - If the passthrough entity is a government organization, then, at minimum, one collaborator must be a community-based organization. If the passthrough entity is a community-based organization, then, at minimum, one collaborator must be a government organization.
- Serve victims of or those who commit domestic violence or serve those affected by and/or perpetrating gun violence in the community.
- Demonstrate program need in the jurisdiction to be served.

- Identify current resources in the community that can be leveraged to address and reduce violence-related firearm crimes and domestic violence.
- Demonstrate the proposed program incorporates evidence-informed or promising practices with positive outcomes and a familiarity with and the capacity to carry out the proposed program.
- Demonstrate diversity, equity and inclusion in the collaborative. The collaborative structure should include a decision-making process that supports a diversity of leadership with local organizations and stakeholders. Through principals of equity and inclusion, the collaborative structure should provide opportunities for local community-based organizations to build capacity as leaders in the program with the support of, rather than the direction of, more established organizations.
- Demonstrate diversity, equity and inclusion in program design. Collaboratives must ensure the needs of the local community are kept at the forefront of the program. Include a component to educate community partners within the service area about program services through various media and outreach, such as program materials, public presentations, and awareness events.
- Demonstrate diversity, equity, and inclusion in program implementation including hiring and training.
- Demonstrate principles of procedural justice in program design.
- Allocate sufficient staff to accomplish program goal, including contractual employees or consultants where necessary. Staff and contractual services should be appropriately trained to provide evidence-informed services needed for the proposed program. Staff and contractual services should be drawn from the local community to ensure that local knowledge and experience are incorporated into service provision.
- The passthrough entity must employ a Program Coordinator. The Program Coordinator must oversee that financial and programmatic activities are achieved in alignment with the goals and objectives of the proposed program for the passthrough entity and each subgrantee collaborative partner. The Program Coordinator must also be responsible for all administrative activities of the grant, such as compliance with grant requirements as outlined in the agreement and timely submission of fiscal and data reports for the passthrough entity and the subgrantees. The Program Coordinator must also be responsible for the coordination of activities related to collaborative partner monitoring. These subgrantee monitoring duties include:
 - (i) Detailing the plan for monitoring collaborative partner's performance, including submission of periodic data reports and periodic fiscal reports.
 - (ii) Reviewing accuracy of collaborative partner's data reports.
 - (iii) Providing fiscal and programmatic technical assistance to all collaborative partners as needed.

- (iv) Performing site visits with 100% of collaborative partners during award period.
 - (v) Submitting site visit reports to ICJIA within 30 days of visit.
 - (vi) Providing a Corrective Action Plan for all collaborative partners identified as needing formal corrective action.
 - (vii) Verifying collaborative partner's completion of Corrective Action Plan within specified timeframe.
 - (viii) Providing fiscal and programmatic technical assistance to all collaborative partners upon request.
- Maintain thorough records of services provided to allow for evaluation and improvement of the program.
 - Submit quarterly program and fiscal reports to ICJIA.

4. Goals, Objectives, and Performance Metrics

A goal is a broader vision of what the program wants to accomplish (i.e., safer community). Objectives are the measurable tasks the program will strive to achieve leading to the realization of their goal. Objectives can be expressed as a quantitative standard, value, or rate. The applicant should specify clear objectives, performance measures, or milestones, including timing and scope of expected performance as they relate to the outcomes to be achieved by the program. Performance should be measured in a way that helps the organization and the state improve program outcomes, share lessons learned, and spread the adoption of promising practices.

Funded programs will be required to submit quarterly progress reports that will minimally include the following information based on the applicant's proposed objectives. These goals, objectives, and performance measures will vary based on the proposed program and must be clearly defined and justified in the Program Narrative section of the application. These measures will be used to reflect the success of the proposed program.

The goals, objectives, and performance measures of your proposed program should be complimentary with the goals, objectives, and performance measure of all the collaborative partners.

- **Overall Goal:** This goal is a broad statement about what can be achieved long-term as a result of the proposed program. The overall goal can be stated in a one sentence statement, such as, "The overall goal is a reduction of violence in the community."
- **Process Objectives:** What steps do you plan to take to reach your goal? There are many steps to reaching a goal and process objectives should highlight substantial activities in the program that lead to achieving your goal. Process objectives should describe specific tasks and provide a measure for each. The tasks should lead to the accomplishment of the goal. The process objectives should include a reasonable and realistic marker that can be accomplished within the grant's period of performance of the grant. Make sure the marker is not too high or too low.

▪ **Outcome Objectives:** What positive outcomes do you hope to obtain for the community as a result of achieving your goal? These objectives are results that your program seeks to create that support your overall goal, and ultimately benefit the community. Outcome objectives should describe the specific and measurable result that you want to reach for the benefit of the community. Examples of outcome objectives include:

- [#] clients will obtain employment.
- [#] clients will successfully complete their GEDs by [DATE].
- Final community plan will be approved by community representatives on [DATE], etc.

In place of # and [DATE], place a reasonable and realistic marker of what can be accomplished within the period of performance.

▪ **Performance Measures:** These are the actual discrete, clear, and quantifiable measures that a program will keep track of and count throughout the grant’s period of performance. The performance measures will be directly related to the process and outcome objectives. The tally will indicate whether you are achieving process or outcome objectives and, ultimately, whether you are reaching the overall program goal and producing positive outcomes for the benefit of the community. Below is an example of a Goals, Process/Outcome Objectives, and Performance Measures table for a domestic violence program.

Goal: Provide counseling services to victims of domestic violence within 7 days of incident	
Process Objectives	Performance Measures
150 individuals/families will be screened for services	Number of clients screened for services
80 active clients will attend counseling.	Number of clients attending counseling.
100% of clients will be referred to additional supportive services.	% of clients referred to additional supportive services.
Coordinate at least 4 trainings for subgrantee related to evidence-informed practice or promising practice used	Number of trainings held
Attend at least 4 trainings related to evidence-informed practice or promising practices	Number of trainings attended

Outcome Objectives	Performance Measures
80% of clients will see progress on processing trauma.	80% of clients will report improvement post counseling.
100% of active clients will participate in counseling within 7 days of incident	% of clients that participated in counseling within 7 days of incident.
50% of eligible families for the program will be reunified or allowed to stay in their homes.	Number / percent of families reunified or remain to stay in their home
100% of eligible referrals will obtain government benefits, i.e. TANF, SNAP, Medicaid, within 60 days of referral.	% of clients receiving governmental benefits within 60 days of referral
80% of clients who attend counseling regularly within 60 days	% of clients that attended counseling regularly within 60 days

5. Priorities

The following JAG Area of Emphasis will be addressed by this funding opportunity:

Addressing Violent Crime – Recognizing that violent crime and the drivers of that crime, including felonious possession and used of a firearm and/or gang violence, illegal drugs sales and distribution, human trafficking, and other related crimes, vary from community to community, the U.S. Bureau of Justice Assistance encourages state and local jurisdictions to invest JAG funds to tailor programs and responses to state and local crime issues through the use of data and analytics.

B. Funding Information

1. Award period

Grant awards resulting from this opportunity will have a target period of performance of November 1, 2021, to October 31, 2022. Additional funding of up to 24 months may be awarded after the initial funding period, contingent upon satisfactory performance and availability of funds. The grant funding period for this program will not exceed 36 months.

2. Available Funds

A total of \$1,000,000 is available through this solicitation. Applicants may request a minimum of \$75,000 and a maximum of \$200,000 in grant funding.

Agreements that result from this funding opportunity are contingent upon and subject to the availability of sufficient funds.

Applications must include an Implementation Schedule that describes how the program activities will be carried out. The Implementation Schedule must include information that will allow ICJIA to assess grant activity relative to planned project performance. The Implementation Schedule can be found within the Program Narrative (found in the downloadable application materials).

C. Eligibility Information

Before applying for any grant, passthrough entities must be registered and pre-qualified through the Grant Accountability and Transparency Act (GATA) Grantee Portal at <https://grants.illinois.gov/portal/>. Failure to achieve and/or maintain registered and pre-qualified status in the GATA Grantee Portal will be grounds for ineligibility. All partners of the collaborative must have the requirements listed on page 1 by the application deadline of 3:00 p.m. CST, on June 28, 2021.

Registration and pre-qualification are required annually each state fiscal year. During pre-qualification, verifications are performed, including a check of federal SAM.gov Exclusion List and status on the Illinois Stop Payment List. The Grantee Portal will either indicate a “Qualified” status or inform on how to remediate a negative verification (e.g., inactive DUNS, not in good standing with the Secretary of State). Inclusion on the SAM.gov Exclusion List cannot be remediated. Go to <https://icjia.illinois.gov/gata> for a list of pre-qualification steps.

Applicants also must submit a financial and administrative risk assessment utilizing an Internal Controls Questionnaire (ICQ) for state fiscal year 2022 before **July 26, 2021** and obtain approval from their cognizant agencies before execution of the grant agreement. Delay in obtaining SFY2022 ICQ approval will result in a delay in grant execution.

1. Eligible Applicants

Applications for this funding opportunity are open to collaboratives of two or more organizations that apply for funding for a single cooperative program under one application. Eligible organizations are Illinois government entities or community-based organizations that provide either domestic violence services in their communities or focus on reduction of gun violence and can demonstrate strong ties to the communities they serve.

This program requires a collaborative structure. A collaborative is not a separate organization, but rather a partnership or coalition of multiple partner organizations that will work together to successfully meet the goals of the program.

The collaborative structure must consist of one applicant taking on the responsibility of being the passthrough entity and entering into an agreement with ICJIA. The other collaborative partners will be program subgrantees. Each collaborative partner subgrantee will enter into a subaward agreement with the passthrough entity. The passthrough entity will have an obligation to oversee each subgrantee and will be responsible for the financial and

programmatic elements of each subgrantee in the program. Reimbursement, reporting, and monitoring of financial and programmatic activities for each partner of the collaborative will be the responsibility of the passthrough entity.

All partners within the collaborative must be fully aware of their role and responsibility within the collaborative as either passthrough entity or subgrantee. If awarded less than the requested amount, each collaborative partner must receive a prorated amount of the lesser awarded amount.

The passthrough entity must be either a government organization or a community-based organization and must have a minimum of one collaborator. If the passthrough entity is a government organization, then, at minimum, one collaborator must be a community-based organization. If the passthrough entity is a community-based organization, then, at minimum, one collaborator must be a government organization.

Passthrough Entity Responsibilities

The application must be submitted by the Passthrough Entity, which assumes the responsibility for submitting the application on behalf of the entire collaborative. The Passthrough Entity must be willing to enter into an agreement with ICJIA on behalf of all partners of the collaborative and will bear the responsibility for financial and program coordination of the collaborative in the proposed program. The Passthrough Entity must carry out monitor duties of the subgrants, including, but not limited to, site visits and processing the fiscal and data reports of each collaborator. A full list of Passthrough Entity duties is listed under *Section A. Program Description in Subsection 3. Program Requirements*. Following execution of the grant agreement with ICJIA, the Passthrough Entity must enter into a subaward agreements with each collaborative.

Subgrantee Responsibilities

All collaborative partners must enter into subaward agreements with the Passthrough Entity indicating that they agree and are fully aware of their participation in the project identified in the application to work toward meeting the goal and objectives of the proposed program. Subaward agreements will be executed following the execution of the Passthrough Entity grant agreement with ICJIA. Listed under *Section F. Award Administration Information in Subsection 1. State Award Notice* is full list of the subaward packet documents.

2. Cost Sharing or Matching

There is no cost sharing or match requirement for this program.

3. Indirect Cost Rate

In order to charge indirect costs to a grant, the applicant organization must either have an annually negotiated indirect cost rate agreement (NICRA) or elect to use a standard *de minimis* rate. There are three types of allowable indirect cost rates:

- a) Federally Negotiated Rate. Organizations that receive direct federal funding, may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate.
- b) State Negotiated Rate. The organization may negotiate an indirect cost rate with the State of Illinois if they do not have a Federally Negotiated Rate. If an organization has not previously established an indirect cost rate, an indirect cost rate proposal must be submitted through the State of Illinois' centralized indirect cost rate system no later than three months after receipt of a Notice of State Award (NOSA). If an organization previously established an indirect cost rate, the organization must annually submit a new indirect cost proposal through the centralized indirect cost rate system within the earlier of: six (6) months after the close of the grantee's fiscal year, and three (3) months of the notice of award.
- c) De Minimis Rate. An organization that does have a current negotiated an indirect cost rate with the Federal Government or the State of Illinois is eligible to elect a *de minimis* rate of 10% of modified total direct cost (MTDC). Once established, the *de minimis* Rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually in order to accept the *de minimis* rate.

A recipient of grant funds must register its indirect cost rate election through the [Grantee Portal, Crowe Activity Review System \(CARS\) system](#), or other appropriate system. It is the organization's responsibility to ensure that any indirect cost rate utilized is properly registered.

Grantees have discretion and can elect to waive payment for indirect costs. Grantees that elect to waive payments for indirect costs cannot be reimbursed for indirect costs. The organization must record an election to "Waive Indirect Costs" into the State of Illinois' centralized indirect cost rate system. Indirect Cost election must be completed annually for every state fiscal year.

4. Eligible Areas of Funding

This funding opportunity will support at least one project in each of the five regions detailed on the state map in *Appendix B*. Considerations for awarding grants to additional applicants may include, but are not limited to, average score, program location, and score of individual sections of the Program Narrative. For more information, please refer to *Section E. Application Review Information*.

D. Application and Submission Information

1. Accessing Application Package

Applications must be obtained at <https://icjia.illinois.gov/gata> by clicking on the link titled “Violent Crime Reduction in Illinois Communities”. Paper copies of the application materials may be requested from Luisa Salazar by calling (312) 793-8550, mailing Luisa Salazar, 300 West Adams Street, Suite 200, Chicago, Illinois, 60606, or via Telephone Device for the Deaf (TDD) (312)793-4170. Electronic copies of the application may also be requested by emailing Luisa Salazar at CJA.VCRIC2021@illinois.gov. Applications, however, may only be submitted via email, to: CJA.VCRIC2021@illinois.gov.

2. Content and Form of Application Submission

a) Notice of Intent

Agencies interested in applying are strongly encouraged to complete an online Notice of Intent form by 11:59 p.m. on **June 25, 2021**. Submission of a Notice of Intent is non-binding and will be used for internal planning only. Upon receipt of a Notice of Intent, ICJIA will offer technical assistance to agencies that have not yet demonstrated GATA compliance.

b) Forms and Formatting

Email completed applications to CJA.VCRIC2021@illinois.gov. The applicant agency name should appear in the Subject line of the email. Each document attached to the email must be submitted in the manner and method described below. Applications that are missing documents or pages will be rejected.

Check box	Documents for Passthrough Entity	Document Name	PDF	Word	Excel
<input type="checkbox"/>	Uniform Application for State Grant Assistance – This form must be completed, signed, and sent in both PDF format and as a Word file.	“Agency Name – Passthrough Application”	X	X	
<input type="checkbox"/>	Program Narrative – This document must meet the requirements outlined under <i>Section A. Program Description</i> in <i>Subsections 2. Program Design and 3. Program Requirements</i> . The narrative must be provided in this document. Do not change the format of this document.	“Agency Name – Passthrough Program Narrative”		X	
<input type="checkbox"/>	Budget/Budget Narrative – This document is a workbook, with	“Agency Name – Passthrough Budget”			X

	several pages (tabs). Instructions are included in the last tab.				
<input type="checkbox"/>	Passthrough Entity Exhibit B and E - This form must be completed. Do not change the format.	<i>“Agency Name – Passthrough Exhibit B and E”</i>		X	
	Documents for each Subgrantee	Document Name	PDF	Word	Excel
<input type="checkbox"/>	Uniform Application for State Grant Assistance – This form must be completed, signed, and sent in both PDF format and as a Word file.	<i>“Agency Name – Sub Application”</i>	X	X	
<input type="checkbox"/>	Program Narrative – This document must meet the requirements outlined under <i>Section A. Program Description</i> in <i>Subsections 2. Program Design</i> and <i>3. Program Requirements</i> . The narrative must be provided in this document. Do not change the format of this document.	<i>“Agency Name – Sub Program Narrative”</i>		X	
<input type="checkbox"/>	Budget/Budget Narrative – This document is a workbook, with several pages (tabs). Instructions are included in the last tab.	<i>“Agency Name – Sub Budget”</i>			X

c) Application Formatting

Program Narratives may not exceed 30 pages (including template questions and statements requesting a response) and must be written in Calibri, size 10 font. Do not delete template questions or statements requesting your response. Other required documents should be included as separate signed PDF documents by both Passthrough Entity and each collaborative partner.

3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)

Applicants are required to:¹

- a) Be registered in SAM before submitting its application. To establish a SAM registration, go to <http://www.SAM.gov/SAM> and/or utilize this instructional link: How to Register in SAM from the www.grants.illinois.gov Resource Links tab.

¹ Exempt from these requirements are individuals or agencies under 2 CFR § 25.110(b) or (c) and those with an exception approved by the federal or state awarding agency under 2 CFR § 25.110(d).

- b) Provide a valid DUNS number in its application. To obtain a DUNS number, visit from Dun and Bradstreet, Inc., online at <https://www.dnb.com/duns-number/get-a-duns.html> or call 1-866-705- 5711.
- c) Continue to maintain an active SAM registration with current information while it has an active award or application under consideration. ICJIA may not make a federal pass-through or state award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements.

4. Submission Dates, Times, and Method

Completed application materials must be received by and in possession of the email address CJA.VCRIC2021@illinois.gov by 3:00 p.m., **July 26, 2021**, to be considered for funding. Upon receipt, an automated confirmation receipt will be emailed. Proposals will not be accepted by mail, fax, or in person. Late or incomplete submissions will not be reviewed, including email submissions delayed due to state email security clearance. Agencies are encouraged to submit their applications 72 hours in advance of the deadline to avoid unforeseen technical difficulties. Technical difficulties should be reported immediately to ICJIA at CJA.VCRIC2021@illinois.gov.

5. Application Questions

Questions may be submitted via email at CJA.VCRIC2021@illinois.gov. The deadline for submitted questions is 11:59 p.m. on **July 22, 2021**. All substantive questions and responses will be posted on the ICJIA website at <https://icjia.illinois.gov/gata>. Due to the competitive nature of this solicitation, applicants may not discuss the opportunity directly with any ICJIA employee other than via this email address.

6. Funding Restrictions

- a) Federal Financial Guide. Applicants must follow the current edition of the Department of Justice Grants Financial Guide which details allowable and unallowable costs is available at: https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf. Costs may be determined to be unallowable even if not expressly prohibited in the Federal Financial Guide.
- b) Prohibited Uses. The following is a non-exhaustive list of services, activities, goods, and other costs that cannot be supported through this NOFO:
 - Land acquisition
 - New construction

- A renovation, lease, or any other proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size
 - Minor renovation or remodeling of a property either listed or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain
 - Implementation of a new program involving the use of chemicals
 - Capital expenditures
 - Fundraising activities
 - Most food and beverage costs
 - Lobbying
- c) Allowable expenses. All expenses must reasonable, necessary, and allocable to the program. The following is a non-exhaustive list of services, activities, goods, and other costs that can be supported through this NOFO:
- Program staff training. Applicant should demonstrate that the proposed training aligns with the program objectives. The amount allocated for training may not exceed more than 5% of the total budget.
 - Fees associated with orders of protection, excluding attorney fees.
 - Shelter vouchers
 - Hiring cost for personnel
 - Personnel providing direct services and supervisory personnel to the extent they provide direct services
 - Equipment and supplies integral to providing mental health treatment, including, but not limited to, assistive tools and sensory devices
 - Supplies
 - Temporary housing, clothing, prescription assistance, and other expenses required to meet basic needs on an emergency basis.
 - Childcare
 - Large equipment purchases may only be allowable and subject to approval as startup costs in the first grant year.
- d) Pre-Award Costs. **No costs incurred before the start date of the grant agreement may be charged to awards resulting from this funding opportunity.**
- e) Pre-approvals. Prior approvals may affect project timelines. Submission of materials for ICJIA approval should be incorporated into the application Implementation Schedules. ICJIA may require prior approval of the following:
- Out-of-state travel
 - Certain Requests for Proposals, procurements, subcontracts, and subawards
 - Conference, meeting, and training costs
- f) State Travel Guidelines. travel costs charged to ICJIA must conform to State Travel Guidelines, found here:

<https://www2.illinois.gov/cms/Employees/travel/Pages/TravelReimbursement.aspx>. Out-of-state hotel rates are based on the General Service Administration (GSA) guidelines found here: <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Applicant agencies with lower cost travel guidelines than the State of Illinois must use those lower rates.

- g) Supplanting. Awarded funds must be used to supplement existing funds for grant activities and must not replace funds that have been previously appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in non-ICJIA funds occurred for reasons other than the receipt or expected receipt of ICJIA funds.
- h) Subawards and Proposed Subcontracts. Applicants will enter into subawards with collaborators or may propose to enter into subcontracts with contractors under this award, each of which involve different rules and applicant responsibilities.

A subaward carries out a portion of the grant agreement while a contract is often for obtaining goods and services for the grantee's own use. (44 Ill. Admin Code 7000.240). Collaborators will provide some of the essential services or develop or modify a product that the applicant has committed to providing or producing. ICJIA may consider the agreement with the collaborator a subaward for purposes of grant administration.

Applicants must classify each expense in the contractual budget as a subaward or subcontract. The substance of the agreement, not the title or structure of the agreement, will determine whether it is a subaward of a subcontract. Applicants are advised to use the “Checklist for Contractor/Subrecipient Determinations” available at the GATA Resource Library for guidance:

<https://www2.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>

Applicants are required to explain their capacity to serve as Passthrough Entities in the Program Narrative (i.e. full-time Program Coordinator or staff who will oversee this monitoring activity). Applicants will monitor subgrantee compliance with grant terms, applicable federal and state law, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award, 2 C.F.R. Part 200, GATA, and ICJIA policies. Proposed subawards must be identified, if possible, and their roles described in both the program and budget narratives.

For procurement contracts, applicants are encouraged to promote free and open competition in awarding contracts. All subcontracts must comply with federal and state requirements.

7. Other Submission Requirements

Proposals may only be submitted via email. Proposals will not be accepted by mail, fax, or in-person. Incomplete applications will not be reviewed. Late submissions will not be reviewed.

8. Requirement Prior to Submitting the Application

Applicant Technical Assistance Recording. Applicants are advised to view the following technical assistance recording, *Justice Assistance Grant: Violent Crime Reduction in Illinois Communities Program*, prior to application submission. All recordings are located on the ICJIA YouTube channel.

The recordings will be available for viewing beginning at **3:00 p.m. June 18, 2021**.

E. Application Review Information

1. Criteria

Application materials must address all components of this NOFO and demonstrate both a need for the program and an ability to successfully implement the program. Reviewers will score applications based on completeness, clear and detailed responses to Program Narrative questions, and inclusion of all mandatory program elements, as well as past performance history and/or financial standing with ICJIA. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

The total number of points available is 100. Applications must receive an average score of 75 for funding consideration.

Scoring Criteria	Possible Points per Question	Possible Points per Section
Questions #1 to #5:		
Applicant answered each question completely.	1	
	subtotal:	1
Summary of the Program:		
6. Clear, concise, and brief summary of the program	3	
	subtotal:	3
Statement of Problem:		
7. Problem is described. Demonstrated A) the needs related to the problem and B) that the program proposes to address. Is the problem clearly stated? Do the identified needs relate to domestic violence or gun violence in their	6	

community?		
8. Geographic area is listed. Characteristics of the population and area to be served were provided. Does this help demonstrate the need and is it relevant to the statement of problem?	3	
9. Data is described. Processes that led to recognizing the need is described. Does the data provide an understanding of the magnitude, frequency, and type of problem they hope to address? Did they draw the link between data and problem clearly and concisely?	6	
subtotal:		15
Program Design:		
10. Proposed program is explained. How they will enhance services is explained. How they are similar or unique is explained. Applicant explain where funding will be allocated. <ul style="list-style-type: none"> • For communities with programs that already address similar issues – Applicant explained who they will partner with and fit. • For communities with no programs offered in the area- Applicant explained how they will collaborate to meet need(s). The program design was clearly stated and thoughtful. It addressed, at least once, each point above.	6	
11. Clearly explained how each will work on goal and objectives. Included defined roles and responsibilities for partners. Included challenges.	6	
12. Explained ways in which impacts of violent crime will be addressed is explained clearly and concisely.	3	
13. Explained which evidence-informed or promising practice that address domestic violence or gun violence will be used and why. Applicant explained capacity, implementation, and evaluation in their proposed program. Easy to understand and clear. Made a link between program design and the evidence-informed or promising practice adopted.	6	
14. Applicant explained how values of diversity, equity, and inclusion as well as procedural justice will be: <ol style="list-style-type: none"> a. Within the collaborative b. In program design c. In implementation, including hiring and training. 	6	
Subtotal:		27
Program Staffing:		

15. The applicant described adequate staffing and experience for the size and complexity of the program. Application staffed or plans to staff a Program Coordinator. Please note a smaller staff amount does not represent a collaborative that is less suited for the program.	6	
16. Clearly explained processes implemented to ensure key personnel will draw from local knowledge, experience, evidence-informed research, or promising practices.	3	
Subtotal:		9
Applicant Capacity and Experience:		
17. N/A	0	
18. Explained experience and capacity in assessing needs and existing resources, and planning. Identified the experience and capacity of all collaboratives For those lacking experience or capacity, applicant proposed a plan. Explained how experiences and capacity will be leveraged.	6	
19. Explained experience and capacity in providing services for domestic violence or gun violence. Identified the experience and capacity of all collaboratives. For those lacking experience or capacity, applicant proposed a plan. Explained how experience and capacity will be leveraged.	6	
Subtotal:		12
Goals, Objectives and Performance Indicators:		
Overall Goal of the Program is related to the reduction of violent crime, specifically domestic violence and gun violence. It is one sentence. It is clear and to the point.	3	
The process objectives clearly state the steps needed to accomplish the overall goal. They have a definitive measurable marker to reach. It is a reasonable marker.	3	
The outcome objectives clearly state the results your program seek to create in support of your overall goal. They have a definitive marker to reach. It is a reasonable marker.	3	
The performance measures provide a reliable and relevant tracker for each process and outcome objective.	3	
20. Provided justification for each marker set for process and outcome objective as reasonable and achievable.	3	
Subtotal:		15

Budget Detail:		
➤ Must complete Section A, Applicant Certification, and FFATA. Must also complete Section C1 to C7 and place N/A for those not applicable.	3	
➤ Budget expenses add up correctly.	3	
➤ Items listed in the budget matches the program narrative question #10.	3	
	Subtotal:	9
Budget Narrative:		
➤ There is justification for each line item listed. A complete response was provided that explains how it serves the purpose of the program, is necessary, reasonable, and cost-effective in relation to the proposed activity. In addition, they must include how they calculated and break-down how they arrived at the budgeted amounts.	9	
	Subtotal:	9
Total Possible Points:		100

2. Review and Selection Process

All applications will be screened for completeness including GATA pre-qualification and ICQ submission for the current state fiscal year. Applications that are not complete will not be reviewed. Applications received from applicants that are not GATA pre-qualified or have not submitted an ICQ for the current state fiscal year will not be reviewed.

Proposals that pass the screening process will be reviewed by evaluation panels of three or more professionals. Applications must receive an average score of 75 points for funding consideration. Proposals receiving the highest average scores in each category will be considered first for funding. In Categories 1 (Domestic Violence Program) and 2 (Reduction of Gun Violence Program), ICJIA will award funding to the highest-scoring qualifying applicant in each mapped region before awarding to additional applicants. See *Appendix B* for a map of regions. For the purposes of this NOFO, geographic regions include Cook County (including Chicago), Collar Counties (excluding Cook), Northern Counties, Central Counties, and Southern Counties. Considerations for choosing additional applicants may include, but are not limited to, average scores, program locations, and scores of individual sections of the Program Narrative.

ICJIA reserves the right to reject incomplete proposals, proposals that include unallowable activities, proposals that do not meet eligibility or program requirements, and proposals that are otherwise unsatisfactory. ICJIA may invite applicants to answer clarifying questions and modify budgets that include unallowable or unreasonable costs. Submitted budgets will be reviewed for allowability, completeness, and cost-effectiveness. ICJIA will perform an in-

depth budget review of all grants awarded and may require budget modifications that do not materially change the nature of the program.

Successful applicants whose applications contained unallowable or unreasonable costs may have their awards reduced by the total amount of those costs. Upon applicant acceptance of the grant award, announcement of the grant award shall be published by ICJIA to the GATA portal. Review team recommendations will be forwarded to ICJIA Budget Committee for approval. Applicants will be notified of the Budget Committee's decision.

3. Programmatic Risk Assessment

All applicant agencies recommended for funding will be required to submit a completed ICJIA Programmatic Risk Assessment (PRA). This assessment will identify elements of fiscal and administrative risk at the program level and will be used to determine required specific conditions to the interagency agreement. The PRA must be completed for the Passthrough Entity and subgrantees that will carry out the program operations. PRAs completed for other state agencies will not be accepted.

4. Anticipated Announcement and State Award Dates

Task	Date
NOFO posted	June 11, 2021
Technical Assistance Recording	June 18, 2021
Notice of Intent due	June 25, 2021
NOFO question submission deadline	July 22, 2021
Applications due	3:00 p.m. CST, July 26, 2021
Budget Committee review/approval of recommended designations	Tentative October 21, 2021
Performance Period	Tentative November 1, 2021 to September 30, 2022

5. Appeal Process

Unsuccessful applicants may request a formal appeal of the evaluation process. Evaluation scores and funding determinations may not be contested and will not be considered by ICJIA’s Appeals Review Officer. The appeal must be via email and submitted within 14 calendar days after either the date the grant award notice is published or receipt of a Funding

Opportunity Declination Letter from ICJIA, whichever comes first. The written appeal must include, at a minimum, the following:

- Statement indicating a request for a formal appeal
- The name and address of the appealing party
- Identification of the grant program
- A statement of reason for the appeal

Please send your appeal to:

Appeals Review Officer
Illinois Criminal Justice Information Authority
CJA.ARO@Illinois.gov

Once an appeal is received, ICJIA will acknowledge receipt of an appeal within 14 calendar days from the date the appeal was received. ICJIA will respond to the appeal, in writing, within 60 days or explain why more time is required. ICJIA will resolve the appeal by a written determination, which will include:

- Review of the appeal.
- Appeal determination.
- Rationale for the determination.
- Standard description of the appeal review process and criteria.

6. Debriefing Process

Unsuccessful applicants may request a debriefing for feedback to improve future applications. Debriefings include written advice on the strengths and weaknesses of applications using the evaluation and review criteria.

Requests for debriefings must be made via email and submitted within seven calendar days after receipt of notice. Debriefing requests will not be granted if there is an active appeal, administrative action, or court proceeding. The written debriefing requests shall include:

- The name and address of the requesting party.
- Identification of grant program.
- Reasons for the debrief request.

Please send requests to:

Luisa Salazar
Illinois Criminal Justice Information Authority
CJA.VCRIC2021@Illinois.gov

F. Award Administration Information

1. State Award Notices

The ICJIA Budget Committee is scheduled to review and approve designations in October 2021.

ICJIA will transmit a Notice of State Award (NOSA) and the grant agreement to successful applicants after the Budget Committee reviews and approves designations. The NOSA will detail specific conditions resulting from pre-award risk assessments that will be included in the grant agreement. The NOSA will be provided and must be accepted through the Grantee Portal unless another distribution is established. The NOSA is not an authorization to begin performance or incur costs.

The following documents must be submitted prior to the execution of an agreement:

From the Passthrough Entity:

- Fiscal Information Sheet
- Audit Information Sheet
- Programmatic Risk Assessment
- Civil Rights Compliance Questionnaire and supporting documentation
- If Passthrough Entity is a government agency:
 - Equal Employment Opportunity and Civil Rights Certification signed by the Implementing Agency
 - Equal Employment Opportunity online certification dated within the last year from the start date of the grant, EEOP Utilization Report dated within the last two years from the start date of the grant, and/or letter from USDOJ Office of Justice Programs approving the EEOP Utilization Report dated within the past two years from the start date of the grant, where applicable.
 - Lobbying and Debarment certification signed by the Program Agency
- If Passthrough Entity is a not-for-profit, community-based organization:
 - Current confirmation from IRS of 501(c)(3) status for any 501(c)(3) non-profit entity (dated within the last five years from the start date of the grant)
 - Secretary of State Certificate of Good Standing
 - Faith Based Organization Self-Report Form

From the Subgrantee:

- If the subgrantee is a government agency:
 - Equal Employment Opportunity and Civil Rights Certification signed by the Implementing Agency
 - Equal Employment Opportunity online certification dated within the last year from the start date of the grant, EEOP Utilization Report dated within the last two years from the start date of the grant, and/or letter from USDOJ Office of Justice Programs approving the EEOP Utilization Report dated within the past two years from the start date of the grant, where applicable.

- Lobbying and Debarment certification signed by the Program Agency
- If the subgrantee is a not-for-profit, community-based organization:
 - Current confirmation from IRS of 501(c)(3) status for any 501(c)(3) non-profit entity (dated within the last five years from the start date of the grant)
 - Secretary of State Certificate of Good Standing
 - Faith Based Organization Self-Report Form

For Subaward Packet with each Subgrantee:

- Passthrough entity and subgrantee collaborative partner will provide a draft Subaward Agreement
- Subgrantee collaborative partner will provide a Programmatic Risk Assessment
- The follow documents are part of the Subaward Packet but must be submitted with your application for this NOFO by each subgrantee.
 - Uniform Application
 - Program Narrative
 - Budget/Budget Narrative

2. Administrative and National Policy Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, agencies selected for funding must comply with applicable grant terms and conditions and other legal requirements, including the 34 U.S.C. §§ 10151 – 10158, GATA, and the U.S. Department of Justice Grants Financial Guide.

Additional programmatic and administrative special conditions may be required.

3. Reporting

Recipients must submit periodic financial reports, progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the 2 CFR Part 200 Uniform Requirements. Future awards and fund drawdowns may be withheld if reports are delinquent.

G. State Awarding Agency Contact(s)

For questions and technical assistance regarding application submission, contact:

Luisa Salazar
 Illinois Criminal Justice Information Authority
CJA.VCRIC2021@Illinois.gov

H. Other Information

Neither the State of Illinois nor ICJIA are obligated to make any award as a result of this announcement. The ICJIA Executive Director or designee has sole authority to bind ICJIA to the expenditure of funds through the execution of grant agreements.

This application is subject to the Illinois Freedom of Information Act (FOIA). Any information that the applicant believes should be exempt under FOIA should clearly highlight the information that is exempt and the basis of the exemption.

References

- Alderden, M., Devitt, C., Salazar, L., Stevens, G., (2019). Illinois Edward Byrne Memorial Justice Assistance Grant Strategic Plan – 2019 – 2024. Available at:
<http://www.icjia.state.il.us/assets/pdf/Illinois%20JAG%20Strategic%20Plan.pdf>
- Cecil, C. A., Viding, E., Barker, E. D., Guiney, J., & McCrory, E. J. (2004). Double disadvantage: The influence of childhood maltreatment and community violence exposure on adolescent mental health. *Journal of Child Psychology and Psychiatry*, 55(7), 839-848. DOI 10.1111/jcpp.12213.
- Holtzman, R. J., & Roberts, M. C. (2012). The role of family conflict in the relation between exposure to community violence and depressive symptoms. *Journal of Community Psychology*, 40(2), 264-275. DOI: 10.1002/jcop.20511.
- Molnar, B. E., Miller, M. J., Azrael, D., & Buka, S. L. (2004). Neighborhood predictors of concealed firearm carrying among children and adolescents: Results from the Project on Human Development in Chicago Neighborhoods. *Archives of Pediatrics and Adolescent Medicine*, 158(7), 657-664.
- Substance Abuse and Mental Health Services Administration (2015). Trauma-informed approach and trauma-specific interventions. National Center for Trauma-Informed Care and Alternatives to Seclusion and Restraint. Available at:
<https://www.samhsa.gov/nctic/trauma-interventions>.

Appendix A

The following lists may serve as examples of evidence-informed and promising program components that reduce and target underlying drivers of violence.

Elements of effective violence reduction initiatives include, but are not limited to:

- Resources focused on behaviors of high-risk individuals and high-risk places,
- Proactive approaches that address underlying factors of violence,
- Consider community perception of justice system legitimacy, community support, and cooperation across the stages of intervention,
- A network of agencies with productive relationships working to implement and sustain strategies,
- Founded and guided by theory, and
- Incorporate research throughout the analysis of the violence problem, strategy development, implementation of the strategy, and assessment of the impacts of the strategy (McManus et al., 2020).

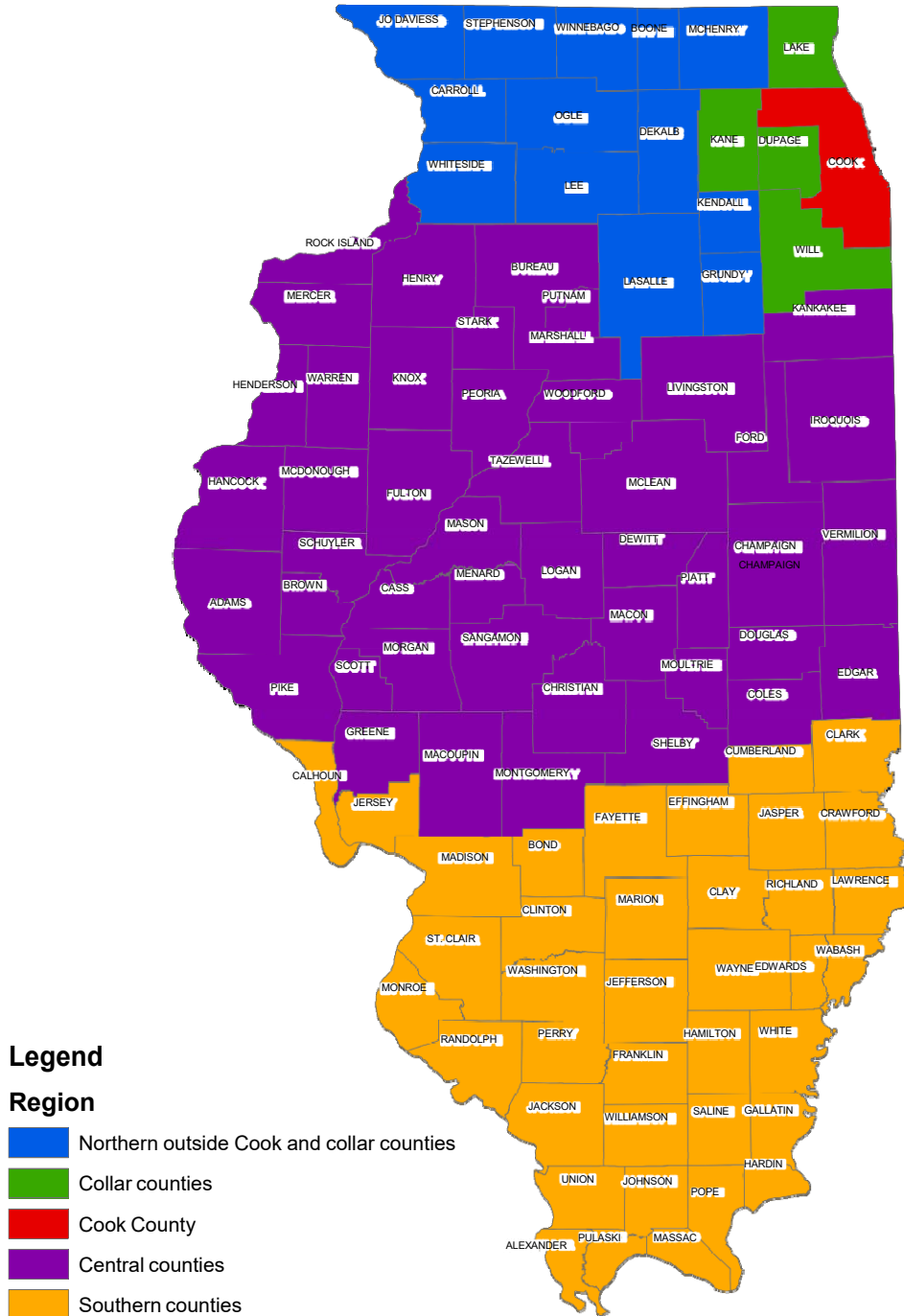
Evidence-informed strategies to reduce community violence include, but are not limited to:

- Improve the physical environment (e.g., increase green space, fund Business Improvement Districts)
- Strengthen anti-violence social norms and peer relationships (e.g., build positive adult connections, social supports to families)
- Engage and support youth (e.g., offer access to full-day schools, job mentorship and training)
- Reduce substance abuse (e.g., alcohol sale restrictions, decriminalization of marijuana)
- Mitigate financial stress (e.g., increase financial assistance, increase availability of high-wage entry-level jobs)
- Reduce the harmful effects of the justice process (e.g., divert from prosecution, procedural justice)
- Confront the gun problem (e.g., limit access to guns, implement mandated reporting of lost or stolen firearms) (John Jay College Research Advisory Group on Preventing and Reducing Community Violence, 2020).

Strategies to prevent domestic violence and approaches to provide support to people who have experienced domestic violence to lessen any short- and long-term harms include, but are not limited to:

- Teach safe and healthy relationship skills
- Influence policy and legislation
- Engage influential adults and peers
- Provide education to providers and change organizational practices
- Disrupt the development pathways toward partner violence
- Create protective environments
- Strengthen economic support for families
- Promote community education
- Foster coalitions and networks
- Support survivors to increase safety and lessen harms (Center for Disease Control, 2020, Cohen, Davis, & Graffunder, 2006).

ILLINOIS REGIONS



Regions represent the divisions of the U.S. District Courts of Illinois. Cook and Collar county regions are subsets of the Northern U.S. Courts of Illinois.

Regional Classifications of Counties

<u>Northern outside Cook and collar counties</u>	Central counties		Southern counties
<u>Boone</u>	<u>Adams</u>	<u>Schuyler</u>	<u>Alexander</u>
<u>Carroll</u>	<u>Brown</u>	<u>Scott</u>	<u>Bond</u>
<u>DeKalb</u>	<u>Bureau</u>	<u>Shelby</u>	<u>Calhoun</u>
<u>Grundy</u>	<u>Cass</u>	<u>Stark</u>	<u>Clark</u>
<u>Jo Daviess</u>	<u>Champaign</u>	<u>Tazewell</u>	<u>Clay</u>
<u>Kendall</u>	<u>Christian</u>	<u>Vermilion</u>	<u>Clinton</u>
<u>LaSalle</u>	<u>Coles</u>	<u>Warren</u>	<u>Crawford</u>
<u>Lee</u>	<u>DeWitt</u>	<u>Woodford</u>	<u>Cumberland</u>
<u>Ogle</u>	<u>Douglas</u>		<u>Edwards</u>
<u>Stephenson</u>	<u>Edgar</u>		<u>Effingham</u>
<u>Whiteside</u>	<u>Ford</u>		<u>Fayette</u>
<u>Winnebago</u>	<u>Fulton</u>		<u>Franklin</u>
<u>McHenry</u>	<u>Greene</u>		<u>Gallatin</u>
	<u>Hancock</u>		<u>Hamilton</u>
	<u>Henderson</u>		<u>Hardin</u>
Cook County	<u>Henry</u>		<u>Jackson</u>
	<u>Iroquois</u>		<u>Jasper</u>
Collar counties	<u>Kankakee</u>		<u>Jefferson</u>
<u>DuPage</u>	<u>Knox</u>		<u>Jersey</u>
<u>Kane</u>	<u>Livingston</u>		<u>Johnson</u>
<u>Lake</u>	<u>Logan</u>		<u>Lawrence</u>
<u>Will</u>	<u>McDonough</u>		<u>Madison</u>
	<u>McLean</u>		<u>Marion</u>
	<u>Macon</u>		<u>Massac</u>
	<u>Macoupin</u>		<u>Monroe</u>
	<u>Marshall</u>		<u>Perry</u>
	<u>Mason</u>		<u>Pope</u>
	<u>Menard</u>		<u>Pulaski</u>
	<u>Mercer</u>		<u>Randolph</u>
	<u>Montgomery</u>		<u>Richland</u>
	<u>Morgan</u>		<u>St. Clair</u>
	<u>Moultrie</u>		<u>Saline</u>
	<u>Peoria</u>		<u>Union</u>
	<u>Piatt</u>		<u>Wabash</u>
	<u>Pike</u>		<u>Washington</u>
	<u>Putnam</u>		<u>Wayne</u>
	<u>Rock Island</u>		<u>White</u>
	<u>Sangamon</u>		<u>Williamson</u>